

ISO/IEC 42001:2023 Artificial Intelligence Management System Lead Auditor (5 day) AGENDA

Day 1

| TOPIC | TIME | TIMING |
|---------------------------------------|-----------------|----------------|
| Registration | 8:00 am | 30 mins |
| About the Course | 8:30 am | 30 mins |
| Standards, Principles and Definitions | 9:00 am | 40 mins |
| BCMS Overview | 9:40 am | 20 mins |
| ISO 42001:2023 Structure | 10:00 am | 20 mins |
| Break | 10:20 am | 20 mins |
| Terms and Definitions | 10:40 am | 60 mins |
| Planning the AIMS | 11:40 am | 20 mins |
| Lunch | 12:00 pm | 45 mins |
| Operation | 12:45 pm | 120 mins |
| Break | 2:45 pm | 15 mins |
| Performance evaluation | 3:00 pm | 85 mins |
| ISO 22301:2012 – Improvement | 4:25 pm | 35 mins |
| Instructions for the Evening Study | 5:00 pm | 15 mins |

Day 2

| TOPIC | TIME | TIMING |
|--|-----------------|----------------|
| Review of Day 1 and the Evening Study | 8:00 am | 100 mins |
| Break | 9:40 am | 20 mins |
| AIMS and Legal Compliance | 10:00 am | 60 mins |
| Accreditation, certification and types of audits | 11:00 am | 60 mins |
| Lunch | 12:00 am | 60 mins |
| Audit Process and Planning | 1:00 pm | 80 mins |
| Checklists | 2:20 pm | 140 mins |
| Instructions for the evening Study | 4:40 pm | 20 mins |

Day 3

| TOPIC | TIME | TIMING |
|---|-----------------|----------------|
| Review of Day 2 and the Evening Study | 8:00 am | 120 mins |
| Break | 10:00 am | 20 mins |
| Opening Meeting | 10:20 am | 80 mins |
| Audit Techniques | 11:40 am | 50 mins |
| Lunch | 12:30 pm | 45 mins |
| Raising NCRs | 1:15 pm | 45 mins |
| Break | 3:00 pm | 20 mins |
| Case Study 1 and Case Study 2 – Define the AI system and Identify potential risks | 3:20 pm | 100 mins |
| Instructions for the evening Study | 5:00 pm | 15 mins |

Day 4

| TOPIC | TIME | TIMING |
|---|-----------------|----------------|
| Review of Day 3 and the Evening Study | 8:00 am | 120 mins |
| Break | 10:00 am | 20 mins |
| Case Study 2: Identify potential risks (continued) | 10:20 am | 60 mins |
| Audit Reporting and Follow Up | 11:20 am | 40 mins |
| Lunch | 12:00 pm | 60 mins |
| Closing Meeting | 1:40 pm | 20 mins |
| Case Study 3: Assess the Likelihood and Impact of Risks (AI System Impact Assessment) | 2:00 pm | 180 mins |
| Instructions for the Evening Study | 5:00 pm | 40 mins |

Day 5

| TOPIC | TIME | TIMING |
|--|-----------------|----------------|
| Review of Day 4 and the Evening Study | 8:00 am | 120 mins |
| Break | 10:00 am | 20 mins |
| Case Study 4: Develop Mitigation Strategies in a Risk Treatment Plan | 10:20 am | 160 mins |
| Lunch | 1:00 pm | 60 mins |
| Exam | 2:00 pm | 120 mins |
| Feed Back Session | 4:00 pm | 60 mins |